

Northlake Public Library District

Displays and Exhibits Policies

STATEMENT OF PURPOSE

Northlake Public Library District provides space for exhibits that support the mission of the Library, by providing users with additional opportunities for information, education, culture, and recreation. The Library seeks to exhibit works appropriate to a broad range of the Library's diverse patrons. In making space available, the Library aspires to meet the standards set forth in the Library Bill of Rights.

Guidelines for Usage

- Through its exhibits, the Library shall endeavor to present a broad spectrum of opinions and a variety of viewpoints, given the space limitations of the Library.
- The Northlake Public Library District reserves the right to limit the use of exhibit and display space for Library purposes.
- Northlake Public Library District does not endorse the beliefs or viewpoints, which may be the subject of exhibits provided by outside persons or organizations.
- Exhibits are scheduled after approval by a department head or the Director.
- Persons or groups interested in providing an exhibit shall submit a descriptive request for consideration.
- Art work exhibited in the Library may be offered to the public for sale, with a percentage of sales of not more than 20% donated to the Library. This income would be designated to be used for the beautification of the Library.
- Preference may be given to residents, governmental units, or community groups.

The library also provides a bulletin board and community pamphlet area to provide information on a space available basis. Space for posters and fliers announcing events will be made available to governmental units and not-for-profit community and area groups on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting it. When space is limited preference will be given to announcements for local events. Commercial notices and posters with collection boxes or with a place for collection of signatures may not be posted in the Library. In providing bulletin board space, the Library aspires to meet the standards set forth in the Library Bill of Rights.

All posters and fliers submitted for placement on a bulletin board must be reviewed by a department head or the Director to insure compliance with the guidelines.