

**EMERGENCY/WEATHER RELATED CLOSING CONSIDERATIONS**

The Director or Librarian in charge of the building (with input from the Director) should make the decision to close the library in the event of hazardous weather conditions, extreme building conditions, a power outage or loss of water to the building.

"The following criteria will be used in determining if a situation warrants an emergency closing:

1. Will the situation endanger staff and public traveling to/from or occupying the library?
2. Are school districts served by the library closed?
3. Are 12-month employees of the school districts not expected to report to work?
4. Have evening hour or after-school activities been cancelled in the community?
5. Are other local entities such as colleges and universities closed?
6. Are there any extenuating circumstances such as wind chill below -30° or temperature in the building below 56° or above 85°?"
7. Will the building be without power or water for an undetermined/extended time period?

Please check local news sources or the Emergency Closing Center for details when in doubt.