

**MONTHLY MEETING OF THE
NORTHLAKE PUBLIC LIBRARY DISTRICT**

**Regular Meeting, August 20, 2015
6:30 P.M.**

AGENDA

Call to order, roll call.

Approval of the Agenda

Approval of the Minutes of the Regular Board Meeting of June 18, 2015.

Acceptance of the Treasurer's Report of June 30 - July 31, 2015

Acceptance of the Bills Payable (in the amount of \$21,200.25)/Paid (in the amount of \$111,797.01 total for end of June 2015, July 2015 and for August 2015) Report for August 20, 2015.

Acceptance of Revenue and Expense Report for June and July 2015.

Acceptance of Statistical Circulation and Acquisitions Report for June and July 2015.

Librarians' Reports for June - August 2015.

- a. Building Issues: HVAC, plumbing, lighting, misc.
- b. Internet Service (Comcast- July 6th & ICN- AT&T)
- c. Summer Reading Programs
- d. Kid's Café Lunch Program
- e. Fund Raising Webinar & Article
- f. Financial Audit
- g. Personnel: Staff Hiring and Organizational Chart
- h. Legal Calendar

President's Report

Vice President's Report

UNFINISHED BUSINESS

- 1) Review Serving Our Public, Chapter 5 – Technology (Informational)
- 2) Review and Adopt Policy Revisions (Action)
 - a. Board Regulations
 - b. Personnel Policy Revision
- 3) Update Trustee Information (Informational)
- 4) Reminder of Required State FOIA Trustee Training (Informational)
- 5) Set date for Fall Trustee Orientation (Action)

NEW BUSINESS

- 6) Circulation Department Presentation (Informational)
- 7) Vulnerable Adults in the Library Policy (Action)
- 8) Appoint Two Trustees to Audit the Secretary's minutes for FY 2014-15, for the State Annual Report (Action)
- 9) Approve State Annual Report (IPLAR), FY 2014-15 (Action)

- 10) Adopt Tentative Budget and Appropriations of the Northlake Public Library District for the Fiscal Year beginning July 1, 2015 and ending June 30, 2016. (Action)
- 11) Set date for Budget and Appropriations Public Hearing. (Action)
- 12) Executive Session: 5 ILCS 120/2 (c)(1): The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel, including hearing testimony on a complaint lodged against an employee or against legal counsel to determine its validity.

PUBLIC DISCUSSION

MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK TO THE BOARD. COMMENTS ARE TO BE LIMITED TO THREE MINUTES OR LESS. DUE TO OPEN MEETINGS ACT RESTRICTIONS, ACTIONS MAY NOT BE TAKEN ON ITEMS NOT ALREADY ON THE AGENDA, BUT ACTION MAY BE DEFERRED TO A LATER BOARD MEETING.

ADJOURNMENT

The next Board meeting is scheduled for September 17, 2015.

The Northlake Public Library District is subject to the requirements of the Americans with Disabilities Act of 1990. Any individuals who plan to attend and/or participate in the meeting and who require certain accommodations are requested to phone the Director at (708) 562-2301, x 11, at least five working days prior to the meeting. Thank you.

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