

**MONTHLY MEETING OF THE  
NORTHLAKE PUBLIC LIBRARY DISTRICT**

**Regular Meeting, August 18, 2016  
6:30 P.M.**

**AGENDA**

Call to order, roll call.

Approval of the Agenda

Approval of the Minutes of the Board Meeting of June 16, 2016.

Acceptance of the Library Fund Profit and Loss Report of June 30, 2016 and July 31, 2016.

Acceptance of the Bills Paid (in the amount of \$83,263.20- June – August 2016) / Payable (in the amount of \$38,902.12) Report for August 18, 2016.

Acceptance of Statistical Circulation and Acquisitions Report for June and July 2016.

Librarians' Reports for June – August 2016

- a. Bank Update
- b. Building Issues: Cleaning Service, Hornets, HVAC upgrade, Misc.
- c. Financial Audit
- d. HR Update
- e. Kid's Café
- f. Legislation Changes
  - a. Expense Reimbursements
  - b. Fair Labor Standards Act Regulations
  - c. Liquor in Libraries Bill
- g. Outreach
  - a. Back to School Event
  - b. Rodeo
- h. Patron Issues
- i. Staff Changes
- j. Technology
  - a. CTC
- k. Legal Calendar

President's Report

Vice President's Report

**UNFINISHED BUSINESS**

- 1) Review and Adopt Policy Revisions (Action)
  - a. Personnel Policy
  - b. Board Regulations
  - c. Disposal of Surplus Materials Policy

**NEW BUSINESS**

- 1) Schedule Audit of Secretary's Minutes (Action)
- 2) Approve State Annual Report (IPLAR). FY 2015-16 (Action)
- 3) Adopt Tentative Budget and Appropriations of the Northlake Public Library District for the Fiscal Year beginning July 1, 2016 and ending June 30, 2017. (Action)
- 4) Set date for Budget and Appropriations Public Hearing. (Action)
- 5) Executive Session: 5 ILCS 120/2 (c)(1): The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel, including hearing testimony on a complaint lodged against an employee or against legal counsel to determine its validity.

## **PUBLIC DISCUSSION**

MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK TO THE BOARD. COMMENTS ARE TO BE LIMITED TO THREE MINUTES OR LESS. DUE TO OPEN MEETINGS ACT RESTRICTIONS, ACTIONS MAY NOT BE TAKEN ON ITEMS NOT ALREADY ON THE AGENDA, BUT ACTION MAY BE DEFERRED TO A LATER BOARD MEETING.

## **ADJOURNMENT**

The next Board meeting is scheduled for September 15, 2016.

The Northlake Public Library District is subject to the requirements of the Americans with Disabilities Act of 1990. Any individuals who plan to attend and/or participate in the meeting and who require certain accommodations are requested to phone the Director at (708) 562-2301, x 11, at least five working days prior to the meeting. Thank you.

***Originally POSTED: 6:30 p.m., August 16, 2016***