

**MEETING OF THE
NORTHLAKE PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES**

**Regular Meeting, June 21, 2018
6:30 P.M.**

AGENDA

Call to order, roll call.

Approval of the Agenda

Approval of the Minutes of the Board Meeting of April 19, 2018 and May 17, 2018.

Acceptance of the Library Fund Profit and Loss Report of April 30, 2018, May 31, 2018.

Acceptance of the Bills Paid (in the amount of \$129,171.95- April –June 2018) / Payable (in the amount of \$55,862.84) Report for June 21, 2018.

Librarians' Reports for April - June 2018

- a. Area Parade - Stone Park
- b. Building Issues: HVAC, Pumps, Emergency/LED Lighting, Cabinet Repairs, Misc.
- c. Fire dept. Re-inspection
- d. Grants
- e. Library Legal Dates
- f. Long Range Plan Preparation -Patron Survey
- g. Personnel Update – Time Audit
- h. Security System Update
- i. Summer Learning Program
 1. Donations, \$275
 2. Kick-off, June 2, 2018
- j. Summer Kid's Café Lunch Program
- k. Misc.

President's Report

Vice President's Report

UNFINISHED BUSINESS

- 1) Required State FOIA Trustee Training (Informational)
- 2) SEI Filing for 2018 (Informational)
- 3) Personnel Policy Revisions (Action)

NEW BUSINESS

1. Community Outreach – PASO Request (Action)
2. Declaration of a Board Vacancy
Illinois Compiled Statutes, (75 ILCS 16/30-25) (Action)
3. Working with Studio GC (Action)
4. Job Descriptions (Action)
5. Tentative Budget / B&A Hearing 8/16/18 (Action)
6. Non-resident Fee (Action)
 - a. RAILS Request
 - b. 2018 NR Fee Calculations

- c. Ordinance #18-582 and Certification
7. Prevailing Wage (Action)
 - a. Legal Notes
 - b. Ordinance #18-580 and Certification
 - c. Cook County Wage Determination
8. .02% Building & Equipment Levy Ordinance and Certification (Action)
 - a. Ordinance #18-581 and Certification
9. Schedule “Closed Session Minutes” Review (Action)
10. Board Meeting Schedule FY 18-19 (Action)
11. Executive Session: 5 ILCS 120/2 (c)(1): The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel, including hearing testimony on a complaint lodged against an employee or against legal counsel to determine its validity.

PUBLIC DISCUSSION

MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK TO THE BOARD. COMMENTS ARE TO BE LIMITED TO THREE MINUTES OR LESS. DUE TO OPEN MEETINGS ACT RESTRICTIONS, ACTIONS MAY NOT BE TAKEN ON ITEMS NOT ALREADY ON THE AGENDA, BUT ACTION MAY BE DEFERRED TO A LATER BOARD MEETING.

ADJOURNMENT

The next Board meeting is scheduled for August 16, 2018.

The Northlake Public Library District is subject to the requirements of the Americans with Disabilities Act of 1990. Any individuals who plan to attend and/or participate in the meeting and who require certain accommodations are requested to phone the Director at (708) 562-2301, x 11, at least five working days prior to the meeting. Thank you.

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