

**MONTHLY MEETING OF THE
NORTHLAKE PUBLIC LIBRARY DISTRICT**

Regular Meeting, November 21, 2019
6:30 P.M.

AGENDA

Call to order, roll call.

Approval of the Agenda

Approval of the Minutes of the Regular Board Meeting of October 17, 2019.

Acceptance of the Library Fund Profit and Loss Report of October 31, 2019.

Acceptance of the Bills Paid (in the amount of \$28,805.60, October – November 2019) Report /Payable (in the amount of \$653,509.12) Report for November 21, 2019.

Librarians' Reports for October - November 2019.

- a. Building Issues: HVAC Maintenance, Mini Meeting Room, misc.
- b. Cannabis and Libraries
- c. ILA- Conference and Fund Raiser
- d. LIRA Insurance Meeting
- e. Poster Printer Situation
- f. Tree Trimming
- g. Trustee Education: What Does a Trustee Do, What Is A Meeting, Library Bill of Rights, etc.
- h. Workplace Transparency Act & Training
- i. Personnel: Resignation
- j. Misc.

President's Report

Vice President's Report

UNFINISHED BUSINESS

- 1) Personnel Policy Revisions (Action)
 - a. Insurance
- 2) Room Usage Policy Revisions (Action)

NEW BUSINESS

- 3) Proviso Civics Class Assignment (Informational)
- 4) Financial Audit FY2018-19 (Action)
- 5) Drug-Free Workplace Policy (Action)
- 6) Change in June Board Meeting Date for 2020 (Action)
- 7) Approve Staff In-Service Day Awards– Jan. 10, 2020 (Action)
 - a. Service Awards
 - b. Holiday Bonus
 - c. Salary Adjustments
- 8) Library Closing Dates for 2020 (Action)
- 9) 2020 Per Capita Grant Application (Informational)

- 10) Executive Session: 5 ILCS 120/2 (c)(1): The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel, including hearing testimony on a complaint lodged against an employee or against legal counsel to determine its validity.

PUBLIC DISCUSSION

MEMBERS OF THE PUBLIC ARE INVITED TO SPEAK TO THE BOARD. COMMENTS ARE TO BE LIMITED TO THREE MINUTES OR LESS. DUE TO OPEN MEETINGS ACT RESTRICTIONS, ACTIONS MAY NOT BE TAKEN ON ITEMS NOT ALREADY ON THE AGENDA, BUT ACTION MAY BE DEFERRED TO A LATER BOARD MEETING.

ADJOURNMENT

The next Board meeting is scheduled for January 16, 2020.

The Northlake Public Library District is subject to the requirements of the Americans with Disabilities Act of 1990. Any individuals who plan to attend and/or participate in the meeting and who require certain accommodations are requested to phone the Director at (708) 562-2301, x 11, at least five working days prior to the meeting. Thank you.

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