

MINUTES OF THE REGULAR MEETING
OF THE
NORTHLAKE PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
SEPTEMBER 16, 2021

The regular meeting of September 16, 2021, of the Northlake Public Library District Board of Trustees was called to order by President Wason at 6:34 p.m.

Present Board members: Wason, Gutierrez, Glowinski, Tews, and Elliott

Absent Board members: Biddle and Cassidy-Hatchet

Also present were: Laura Bartnik, Library Director, Raleigh Ocampo, Asst. Library Director, and Annette Ignoffo, Business Office Manager.

The Board approved the agenda with the change that the Executive Session was not needed on a motion by Glowinski with a second by Tews. Roll Call Vote:

AYE: All

NAY: None

ABSENT: Biddle and Cassidy-Hatchet

Minutes of the Public Hearing of August 19, 2021, were approved on a motion by Tews with a second by Gutierrez. Roll Call Vote:

AYE: All

NAY: None

ABSENT: Biddle and Cassidy-Hatchet

Minutes of the Regular Board Meeting of August 19, 2021, were approved on a motion by Glowinski with a second by Tews. Roll Call Vote:

AYE: All

NAY: None

ABSENT: Biddle and Cassidy-Hatchet

The Library Fund Profit and Loss Report of September 2021 was approved on a motion by Glowinski with a second by Tews. Roll Call Vote:

AYE: All

NAY: None

ABSENT: Biddle and Cassidy-Hatchet

Acceptance of the Bills Paid Report for August and September 2021 was approved on a motion by Glowinski with a second by Gutierrez. Roll Call Vote:

AYE: All

NAY: None

ABSENT: Biddle and Cassidy-Hatchet

Acceptance of the Bills Payable Report for September 16, 2021, was approved on a motion by Glowinski with a second by Gutierrez. Roll Call Vote:

AYE: All

NAY: None

ABSENT: Biddle and Cassidy-Hatchet

Bills paid, August and September 2021: \$26,573.78

Bills payable, September 2021: \$28,904.11

Bartnik Reported on:

August- September 2021 Director's Report submitted by Laura Bartnik
September 16, 2021

- COVID-19 Phase Update
 - We have sent staff to be tested due to exposure. Thankfully, we've had no positive tests and no required quarantines.
 - Current positivity rate is 4%
- Building Issues:
 - HVAC- We are still regularly resetting our first-floor unit. Automated Logic and F.E. Moran were here this morning September 16 for additional programming and troubleshooting. We may need a new board, but due to the high cost of that replacement, they are hoping to rule out a few more issues before moving ahead.
 - Plumbing- Repairs have been made and Juan did a wonderful job on the tile patch.
 - Roof repair- We experienced a few small leaks with the last rain storm and they have since been patched; so far, so good.
- Grants
 - NEH grants (Operating 10k, Project 5k) - Did not receive
 - Build grant (\$474,459) – in-process
 - Emergency Connectivity Fund (\$3,600) - waiting
 - Road to Recovery Grant (15k) - waiting
- Webinars and Trainings
 - A number of us attended the HR Source "Running in Place: Addressing Burnout in the Workplace" webinar on 9/8.
- Programs / Marketing
 - Fall Fiesta update - We had just over 180 attendees at our event on 9/12.

- Personnel
 - Alexandra Neri-Solorio joined our Adult Services Department on 9/6
 - MLIS Intern- Abby Armstrong started 8/25
 - Loyola Social Worker Intern- Sarah Miley started 9/9

- Misc.
 - IPLAR was submitted with corrections

Acceptance of the librarian's report was approved on a motion from Gutierrez with a second from Tews.
Roll Call Vote:

AYE: All

NAY: None

ABSENT: Biddle and Cassidy-Hatchet

President Wason report: None

Vice President Glowinski report: None

UNFINISHED BUSINESS

None

NEW BUSINESS

1. Tax Levy Ordinance

Acceptance of Tax Levy Ordinance # 21-596 of Northlake Public Library District was approved on a motion by Glowinski with a second by Elliott. Roll Call Vote:

AYE: All

NAY: None

ABSENT: Biddle and Cassidy-Hatchet

2. Capital Projects

The Director discussed the current capital projects cost projection with the Board.

3. Chapters 9-10 of Serving Our Public 4.0 Standards for IL Public Libraries

The Director discussed how the library is keeping up with the Illinois Public Library Standards.

PUBLIC DISCUSSION

No public in attendance.

ADJOURNMENT

Having moved through the agenda, the meeting was adjourned at 7:02 p.m. by President Wason.

The next Board Meeting is scheduled for October 21, 2021, at 6:30 p.m.

Elizabeth Biddle, Secretary
