# SECRETARY’S CERTIFICATE

## I, Elizabeth Biddle, the duly qualified and acting Secretary of the Board of Library

Trustees of the Northlake Public Library District, Cook County, Illinois, and the keeper

of the records thereof, do hereby certify that attached hereto is a true and correct copy of

an Ordinance entitled.

### ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATIONS

**OF THE NORTHLAKE PUBLIC LIBRARY DISTRICT,**

**COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR**

**BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2023**

Adopted at a regular meeting of the said Board of Library Trustees held on the 18th day

of August, 2022.

**IN WITNESS WHEREOF,** I have hereunto set my hand this 18th day of

August, 2022.

\_\_\_ \_\_\_

Elizabeth Biddle, Secretary /s/

Board of Library Trustees

Northlake Public Library District

**STATE OF ILLINOIS )**

**) SS ORDINANCE NO. 22-597**

**COUNTY OF C O O K )**

**ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATIONS**

**OF THE NORTHLAKE PUBLIC LIBRARY DISTRICT,**

**COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR**

**BEGINNING JULY 1, 2022 AND ENDING JUNE 30, 2023**

**WHEREAS,** The Board of Library Trustees of the Northlake Public Library District, Cook County, Illinois, caused to be prepared in tentative form a Budget and the Secretary of this Board will make the same conveniently available for public inspection for at least thirty (30) days prior to final action thereon; and

**WHEREAS**, A public hearing was held as to such Budget on the 18th day of August, 2022, and Notice of said hearing was given at least thirty (30) days prior thereto as required by law, and all other legal requirements have been complied with.

**NOW, THEREFORE**, Be it Ordained by the Board of Library Trustees of the Northlake Public Library District, Cook County, Illinois, as follows:

**Section 1**: That the fiscal year of this Public Library District is hereby fixed to begin on July 1, 2022, and end on June 30, 2023.

**Sections 2**: That the following Budget containing an estimate of the amount available and expenditures and the appropriations contained therein be and the same is hereby adopted as the Budget and Appropriations for this Public Library District for this fiscal year; and the sum of $4,278,720.00or as much thereof as may be authorized by law, is hereby appropriated for the purpose of the Northlake Public Library District, as hereinafter specified for said fiscal year.

# ORDINANCE NO. 22-597

1 Balance on Hand as of July 1, 2022 $ 3,063,573.74

1. Special Reserve Fund (75 ICLS 16/40-50)

Balance on Hand July 1, 2022 $251,551.84

3. Receipts during current fiscal year

Interest $1,434.22

Fines/Fees/Donations $5,232.02

Grants/Other $525,279.60 $535,832.43

4. Taxes received from 2020 Levy and prior years -

5. Anticipated Tax Collection – 2021/2022 Levy, prior years,

and Personal Property Replacement Tax $2,723,004.92

**TOTAL ESTIMATED AMOUNT AVAILABLE $6,573,962.93**

**PART II**

**ESTIMATED EXPENDITURES - CORPORATE FUND**

1. Personnel

Salaries $1,160,000.00

Medical/Dental/Life Ins. 190,000.00

Staff Training 2,000.00

Staff Education 5,000.00

Board Training 725.00

Conference Fees 2,000.00

Dues and Memberships 3,000.00

Payroll Expenses 3,500.00

2. Materials

Books 58,200.00

Periodicals, Online Databases 32,800.00

CD’s, DVD’s, Other AV 21,370.00

Non-traditional Collections 5,000.00

3. Utilities (electricity, gas, water, telephone) 88,000.00

# ORDINANCE NO. 22-597

4. Maintenance & Repairs

Refuse Removal 3,000.00

Building Maintenance & Repair 50,000.00

HVAC Repair 50,000.00

Equipment Repair/Construction 500,000.00

Maintenance Agreements 15,000.00

5. Operating Expenses

Professional Services 150,000.00

Legal Services 2,600.00

Programs, Adult, Teen and Youth 13,400.00

Internet Service 1,000.00

Bookkeeping Services/Banking Fees 3,000.00

Furniture Replacement 120,000.00

SWAN, RAILS Service Fees 35,000.00

6. Public Information - Postage, Legal Notices, Newsletters 8,500.00

7. Supplies 43,150.00

8. Contingency 30,000.00

9. Capital Outlay - Computers, Office Equipment,

Land Purchase 16,000.00

10. Grant Expense 585,000.00

**TOTAL ESTIMATED CORPORATE FUND EXPENDITURES $3,197,245.00**

The foregoing appropriations are appropriated from the general property tax for Corporate Purposes.

**PART III**

**ESTIMATED EXPENDITURES - ILLINOIS MUNICIPAL RETIREMENT FUND**

12. Illinois Municipal Retirement Fund $92,00.00

The foregoing appropriation is hereby appropriated from the proceeds of a special tax to pay the Library District’s contribution to the Illinois Municipal Retirement Fund and is in addition to all other library district taxes as provided by law.

# ORDINANCE NO. 22-597

**PART IV**

**ESTIMATED EXPENDITURES - SOCIAL SECURITY**

13. Social Security $130,000.00

The foregoing appropriation is hereby appropriated from the proceeds of a special tax to pay the Library District’s contributions to Social Security and is in addition to all other library district taxes as provided by law.

**PART V**

**ESTIMATED EXPENDITURES - AUDIT EXPENSE FUND**

14. Audit Expense $9,200.00

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for Audit Expense purposes and is in addition to all other library district taxes as provided by law.

# PART VI

**ESTIMATED EXPENDITURES - PUBLIC LIABILITY INSURANCE**

**AND WORKERS’ COMPENSATION INSURANCE**

15. Public Liability Insurance and Workers’

Compensation Insurance $25,000.00

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for Public Liability Insurance and Workers’ Compensation Insurance purposes and is in addition to all other library district taxes as provided by law.

# ORDINANCE NO. 22-597

**PART VII**

**ESTIMATED EXPENDITURES - UNEMPLOYMENT COMPENSATION INSURANCE**

16. Unemployment Compensation Insurance $2,500.00

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for Unemployment Compensation Insurance purposes and is in addition to all other library district taxes as provided by law.

**PART VIII**

**ESTIMATED EXPENDITURES - PURCHASE, CONSTRUCTION**

**AND MAINTENANCE OF SITES AND BUILDINGS**

17. Purchase of Sites and Buildings, Construction, Equipment,

Rental, Maintenance and Repairs of Buildings $95,000.00

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The foregoing appropriation is hereby appropriated from the proceeds of a special tax for the purposes of; Purchase of Sites and Buildings, for the Construction and Equipment of Buildings, for the Rental of Buildings required for library purposes, and for Maintenance, Repairs and alterations of library buildings and equipment, and is in addition to all other library district taxes as provided by law.

**PART IX**

**ESTIMATED EXPENDITURES – DEBT SERVICE FUND**

18. Debt Service $722,775.00

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for the purposes of:

Debt Service repayment.

**PART X**

**ESTIMATED EXPENDITURES - WORKING CASH FUND**

**WORKING CASH FUND $0.00**

# ORDINANCE NO. 22-597

19. This Board of Library Trustees hereby identifies the above library Working Cash Fund, which now has a balance prior to receipts in the 2021-2022 fiscal year of $197,689.52 Said amount shall not be deemed a current asset available for library purposes. The foregoing appropriation is hereby appropriated from the proceeds of a special tax for Working Cash Fund purposes and is in addition to all other library district taxes as provided by law.

**S U M M A R Y**

TOTAL APPROPRIATION FOR CORPORATE FUND EXPENDITURES 3,197,245.00

TOTAL APPROPRIATION FOR ILLINOIS MUNICIPAL RETIREMENT FUND 92,000.00

TOTAL APPROPRIATION FOR SOCIAL SECURITY 130,000.00

TOTAL APPROPRIATION FOR AUDIT EXPENSE 9,200.00

TOTAL APPROPRIATION FOR PUBLIC LIABILITY INSURANCE

AND WORKERS’ COMPENSATION INSURANCE 30,000.00

## TOTAL APPROPRIATION FOR UNEMPLOYMENT

COMPENSATION INSURANCE 2,500.00

TOTAL APPROPRIATION FOR PURCHASE, CONSTRUCTION, AND

MAINTENANCE OF SITES AND BUILDINGS 95,000.00

TOTAL APPROPRIATION FOR DEBT SERVICE FUND 722,775.00

TOTAL APPROPRIATION FOR WORKING CASH FUND -

**TOTAL $4,278,720.00**

**Section 3**: That all unexpended balances of any item or items of any general appropriation in this

Ordinance be expended in making up any insufficiency in any other item or items in the same general

appropriation and for the same general purpose of any like appropriation made by this Ordinance.

# ORDINANCE NO. 22-597

**Section 4**: That the invalidity of any item or section of this Ordinance shall not affect the validity of the whole or part thereof.

**Section 5**: That all ordinances or parts of ordinances conflicting with any provision of this Ordinance be and the same are hereby repealed.

# Section 6: That the Board of Library Trustees of the Northlake Public Library District has established a Special Reserve Fund to be accumulated from the unexpended balance from the proceeds received from the library taxes levied for the year 1975 and subsequent years, said fund to be accumulated and set aside as a Special Reserve Fund for the purchase of sites and construction and equipment of buildings for library purposes in accordance with Chapter 16 / 40-50 of the Illinois Compiled Statutes, and that said Board of Library Trustees shall adopt a plan or plans pursuant to the provisions of Article 5 of the Public Library District Act.

**Section 7**: That this Ordinance shall be in full force and effect from and after passage, approval and publication as proved by law.

**ADOPTED** this 18th day of August, 2022, pursuant to a roll call vote as follows:

AYES: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NAYS:

ABSENT:

**APPROVED** by me this 18th day of August, 2022

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Judith Wason, President /s/

**ATTESTED:**

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Elizabeth Biddle, Secretary /s/