

**SECRETARY’S CERTIFICATE**

I, Elizabeth Biddle, the duly qualified and acting Secretary of the Board of Library Trustees of the Northlake Public Library District, Cook County, Illinois, and the keeper of the records thereof, do hereby certify that attached hereto is a true and correct copy of an Ordinance entitled.

**ORDINANCE PROVIDING FOR BUDGET AND APPROPRIATIONS  
OF THE NORTHLAKE PUBLIC LIBRARY DISTRICT,  
COOK COUNTY, ILLINOIS, FOR THE FISCAL YEAR  
BEGINNING JULY 1, 2025 AND ENDING JUNE 30, 2026**

Adopted at a regular meeting of the said Board of Library Trustees held on the 21st day of August, 2025.

**IN WITNESS WHEREOF**, I have hereunto set my hand this 21st day of August, 2025.

\_\_\_\_\_  
Elizabeth Biddle, Secretary /s/  
Board of Library Trustees  
Northlake Public Library District



**ORDINANCE NO. 25-608**

1	Balance on Hand as of July 1, 2025	\$ 3,572,448.66
2.	Special Reserve Fund (75 ICLS 16/40-50) Balance on Hand July 1, 2025	\$1,026,519.29
3.	Receipts during current fiscal year	
	Interest	\$134,084.43
	Fines/Fees/Donations	\$4,655.19
	Grants/Other	<u>\$200,387.56</u>
		\$339,127.18
4.	Taxes received from 2023 Levy and prior years	-
5.	Anticipated Tax Collection – 2024/2025 Levy, prior years, and Personal Property Replacement Tax	\$3,274,939.30
	<b>TOTAL ESTIMATED AMOUNT AVAILABLE</b>	<b><u>\$ 8,213,034.43</u></b>

**PART II**  
**ESTIMATED EXPENDITURES - CORPORATE FUND**

1.	Personnel	
	Salaries	\$1,205,000.00
	Medical/Dental/Life Ins.	225,000.00
	Staff Training	2,000.00
	Staff Education	5,000.00
	Board Training	500.00
	Conference Fees	2,000.00
	Dues and Memberships	3,000.00
	Payroll Expenses	3,500.00
2.	Materials	
	Books	72,000.00
	Periodicals, Online Databases	36,700.00
	CD's, DVD's, Other AV	22,600.00
	Non-traditional Collections	5,000.00
3.	Utilities (electricity, gas, water, telephone)	109,000.00

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4.	Maintenance & Repairs	
	Grounds Maintenance / Refuse Removal	6,500.00
	Building Maintenance	1,000,000.00
	HVAC Repair	50,000.00
	Equipment Repair/Construction	453,000.00
	Maintenance Agreements	20,000.00
5.	Operating Expenses	
	Professional Services	40,000.00
	Legal Services	2,000.00
	Programs, Adult, Teen and Youth	28,520.00
	Internet Service	3,000.00
	Bookkeeping Services/Banking Fees	3,000.00
	Furniture Replacement	50,000.00
	SWAN, RAILS Service Fees	35,000.00
6.	Public Information - Postage, Legal Notices, Newsletters	16,000.00
7.	Supplies	49,100.00
8.	Contingency	19,600.00
9.	Capital Outlay - Computers, Office Equipment, Land Purchase	20,000.00
10.	Grant Expense	50,000.00
	<b>TOTAL ESTIMATED CORPORATE FUND EXPENDITURES</b>	<b><u>\$3,537,020.00</u></b>

The foregoing appropriations are appropriated from the general property tax for Corporate Purposes.

**PART III**  
**ESTIMATED EXPENDITURES - ILLINOIS MUNICIPAL RETIREMENT FUND**

12.	Illinois Municipal Retirement Fund	<u>\$130,000.00</u>
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The foregoing appropriation is hereby appropriated from the proceeds of a special tax to pay the Library District's contribution to the Illinois Municipal Retirement Fund and is in addition to all other library district taxes as provided by law.

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**PART IV**  
**ESTIMATED EXPENDITURES - SOCIAL SECURITY**

13. Social Security \$130,000.00

The foregoing appropriation is hereby appropriated from the proceeds of a special tax to pay the Library District's contributions to Social Security and is in addition to all other library district taxes as provided by law.

**PART V**  
**ESTIMATED EXPENDITURES - AUDIT EXPENSE FUND**

14. Audit Expense \$15,000.00

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for Audit Expense purposes and is in addition to all other library district taxes as provided by law.

**PART VI**  
**ESTIMATED EXPENDITURES - PUBLIC LIABILITY INSURANCE**  
**AND WORKERS' COMPENSATION INSURANCE**

15. Public Liability Insurance and Workers'  
    Compensation Insurance \$30,000.00

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for Public Liability Insurance and Workers' Compensation Insurance purposes and is in addition to all other library district taxes as provided by law.

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**PART VII**  
**ESTIMATED EXPENDITURES - UNEMPLOYMENT COMPENSATION INSURANCE**

16. Unemployment Compensation Insurance \$2,500.00

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for Unemployment Compensation Insurance purposes and is in addition to all other library district taxes as provided by law.

**PART VIII**  
**ESTIMATED EXPENDITURES - PURCHASE, CONSTRUCTION**  
**AND MAINTENANCE OF SITES AND BUILDINGS**

17. Purchase of Sites and Buildings, Construction, Equipment,  
Rental, Maintenance and Repairs of Buildings \$120,000.00

The foregoing appropriation is hereby appropriated from the proceeds of a special tax for the purposes of; Purchase of Sites and Buildings, for the Construction and Equipment of Buildings, for the Rental of Buildings required for library purposes, and for Maintenance, Repairs and alterations of library buildings and equipment, and is in addition to all other library district taxes as provided by law.

**PART IX**  
**ESTIMATED EXPENDITURES - WORKING CASH FUND**  
**WORKING CASH FUND \$0.00**

19. This Board of Library Trustees hereby identifies the above library Working Cash Fund, which now has a balance prior to receipts in the 2024-2025 fiscal year of \$227,019.17 Said amount shall not be deemed a current asset available for library purposes. The foregoing appropriation is hereby appropriated from the proceeds of a special tax for Working Cash Fund purposes and is in addition to all other library district taxes as provided by law.

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**S U M M A R Y**

TOTAL APPROPRIATION FOR CORPORATE FUND EXPENDITURES	3,537,020.00
TOTAL APPROPRIATION FOR ILLINOIS MUNICIPAL RETIREMENT FUND	130,000.00
TOTAL APPROPRIATION FOR SOCIAL SECURITY	130,000.00
TOTAL APPROPRIATION FOR AUDIT EXPENSE	15,000.00
TOTAL APPROPRIATION FOR PUBLIC LIABILITY INSURANCE AND WORKERS' COMPENSATION INSURANCE	30,000.00
TOTAL APPROPRIATION FOR UNEMPLOYMENT COMPENSATION INSURANCE	2,500.00
TOTAL APPROPRIATION FOR PURCHASE, CONSTRUCTION, AND MAINTENANCE OF SITES AND BUILDINGS	120,000.00
TOTAL APPROPRIATION FOR WORKING CASH FUND	=
<b>TOTAL</b>	<b><u>\$3,964,520.00</u></b>

**Section 3:** That all unexpended balances of any item or items of any general appropriation in this Ordinance be expended in making up any insufficiency in any other item or items in the same general appropriation and for the same general purpose of any like appropriation made by this Ordinance.

**Section 4:** That the invalidity of any item or section of this Ordinance shall not affect the validity of the whole or part thereof.

**Section 5:** That all ordinances or parts of ordinances conflicting with any provision of this Ordinance be and the same are hereby repealed.

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**Section 6:** That the Board of Library Trustees of the Northlake Public Library District has established a Special Reserve Fund to be accumulated from the unexpended balance from the proceeds received from the library taxes levied for the year 1975 and subsequent years, said fund to be accumulated and set aside as a Special Reserve Fund for the purchase of sites and construction and equipment of buildings for library purposes in accordance with Chapter 16 / 40-50 of the Illinois Compiled Statutes, and that said Board of Library Trustees shall adopt a plan or plans pursuant to the provisions of Article 5 of the Public Library District Act.

**Section 7:** That this Ordinance shall be in full force and effect from and after passage, approval and publication as proved by law.

**ADOPTED** this 21st day of August, 2025, pursuant to a roll call vote as follows:

AYES: \_\_\_\_\_  
NAYS: \_\_\_\_\_  
ABSENT: \_\_\_\_\_

**APPROVED** by me this 21st day of August, 2025

\_\_\_\_\_  
Toni Glowinski, President /s/

**ATTESTED:**

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Elizabeth Biddle, Secretary /s/