

MINUTES OF THE REGULAR MEETING
OF THE
NORTHLAKE PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
MARCH 19, 2026

The regular meeting of March 19, 2026, of the Northlake Public Library District Board of Trustees was called to order by President Glowinski at 6:31 p.m.

Present Board members: Glowinski, Cassidy-Hatchet, Biddle, Gutierrez, Elliott, and Niemi.
Absent Board members: Aldinger.

Also present were: Laura Bartnik, Director and Raleigh Ocampo, Asst. Director, and Annette Ignoffo, Business Office Manager.

The Board approved the agenda with the change that the Executive Session was not needed on a motion by Biddle with a second by Cassidy-Hatchet. Roll Call Vote:

AYE: All
NAY: None
ABSENT: Aldinger

The Minutes of the Regular Board Meeting of February 19, 2026, were approved on a motion by Biddle with a second by Elliott. Roll Call Vote:

AYE: All
NAY: None
ABSENT: Aldinger

The Library Fund Profit and Loss Report of February 28, 2026, was approved on a motion by Cassidy-Hatchet with a second by Elliott. Roll Call Vote:

AYE: All
NAY: None
ABSENT: Aldinger

Acceptance of the Bills Paid Report for February - March 2026 was approved on a motion by Cassidy-Hatchet with a second by Elliott. Roll Call Vote:

AYE: All
NAY: None
ABSENT: Aldinger

Acceptance of the Bills Payable Report for March 19, 2026, was approved on a motion by Elliott with a second by Cassidy-Hatchet. Roll Call Vote:

AYE: All
NAY: None

ABSENT: Aldinger

Bills paid, February - March 2026: \$20,515.51

Bills payable, March 19, 2026: \$44,856.38

February - March 26 Director's Report submitted by Laura Bartnik -March 19, 2026

- Building:
 - Generator
 - We have hit a snag and are waiting on Nicor to verify gas line pressure calculations before we can move forward with a factory start up.
 - High Winds
 - High winds have damaged our dumpster coral once again, we'll be looking into ways we can reinforce the fencing to prevent future damage.
- Grants
 - DCEO Grant HD250098 Children's Dept \$253,000.00
 - We've had our first planning meeting with Studio GC. Tentatively we'll be starting construction in August.
 - Dollar General Grant
 - \$3,000 to add Tonieboxes, which are screen free audio book players.
 - IL State Historical Records Grant
 - Between \$500-\$5,000 to digitize local archives.
 - IL State Library Security Grant
 - Requesting \$25,000 to replace cameras that are at end of life.
 - District 77 Community Funding Request
 - Requested \$390,860 to refresh bathrooms as well as add ADA drinking fountains.
- Meetings
 - 2/27 DCEO Grant Networking Group
 - 3/5 Studio GC Children's Design Meeting
 - 3/11 NIMEC Electric Bid Meeting
- Programs / Marketing
 - **Winter Reading**-This year's Winter Reading program was a success! We had a total of 82 kids who turned in a combined total of 172 reading logs. Each reading log required a child to read 8 books at their reading level. In total, the children read a combined total of 1376 books! Two raffle winners received a \$50 gift card to Target.
 - **Seed Exchange**- Nearly 200 varieties of donated seeds were put out for patrons.
 - **Adult volunteers**- put in over 400 hours last month
- Personnel
 - None

Acceptance of the librarian's report was approved on a motion by Biddle with a second by Elliott. Roll Call Vote:

AYE: All

NAY: None

ABSENT: Aldinger

President Glowinski report: None

Vice President Cassidy-Hatchet report: None

UNFINISHED BUSINESS

None

NEW BUSINESS

- 1) OMA Training - The Director reminded the Board that she and Annette have done the OMA training. Also, gave the information if any one of the Board would like to take the training as well to keep them up to date.
- 2) Annual Designation of FOIA & OMA officers

The Board discussed and designated the Director Laura and Business Office Manger Annette to be the FOIA and OMA designate and to add Asst. Director Raleigh as a designate. The designations were approved on a motion from Glowinski with a second from Cassidy-Hatchet. Roll Call Vote:

AYE: All

NAY: None

ABSENT: Aldinger

- 3) SEI Reminder Due May 1, 2026 - The Director discussed the Statement of Economic Interests Forms with the Board and reminded them to fill them out as soon as possible.
- 4) Serving our public IL standards review Ch 7-9 - The Director reviewed the standards for collection management and information services for the library.
- 5) Capital Improvements for FY 26-27 - The Director discussed with the Board the current and future capital projects on the schedule.

PUBLIC DISCUSSION

None

ADJOURNMENT

Having moved through the agenda, the meeting was adjourned at 7:03 p.m. by President Glowinski.

The next Board Meeting is scheduled for April 16, 2026, at 6:30 p.m.

Elizabeth Biddle, Secretary
