

MINUTES OF THE REGULAR MEETING
OF THE
NORTHLAKE PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
JUNE 18, 2026

The regular meeting of May 21, 2026, of the Northlake Public Library District Board of Trustees was called to order by Vice President Cassidy-Hatchet at 6:30 p.m.

Present Board members: Cassidy-Hatchet, Biddle, Gutierrez, Elliott, Aldinger and Niemi.
Absent Board members: Glowinski

Also present were: Laura Bartnik, Director and Raleigh Ocampo, Asst. Director. Absent: Annette Ignoffo, Business Office Manager.

The Board approved the agenda with the change that the Executive Session was not needed on a motion by Gutierrez with a second by Elliott. Roll Call Vote:

AYE: All
NAY: None
ABSENT: Glowinski

The Minutes of the Regular Board Meeting of May 21, 2026, with corrections were approved on a motion by Aldinger with a second by Biddle. Roll Call Vote:

AYE: All
NAY: None
ABSENT: Glowinski

The Library Fund Profit and Loss Report of May 31, 2026, was approved on a motion by Biddle with a second by Niemi. Roll Call Vote:

AYE: All
NAY: None
ABSENT: Glowinski

Acceptance of the Bills Paid Report for May – June 2026 was approved on a motion by Elliott with a second by Gutierrez. Roll Call Vote:

AYE: All
NAY: None
ABSENT: Glowinski

Acceptance of the Bills Payable Report for June 18, 2026, was approved on a motion by Gutierrez with a second by Elliott. Roll Call Vote:

AYE: All
NAY: None

ABSENT: Glowinski

Bills paid, May - June 2026: \$38,823.17

Bills payable, June 18, 2026: \$89,823.05

May-June 26 Director's Report submitted by Laura Bartnik -June 18, 2026

- Building:
 - Generator
 - As of Wednesday 6/17, the generator project has been completed.
 - General Maintenance
 - Juan has been completing small jobs as he has time this past month (Gutters, Bike Rack, Dumpster corral repair, exterior door painting, brick washing.
 - Outdoor Sign
 - Raleigh is working with Parvin Clauss to revamp the outdoor sign.
- Grants
 - DCEO Grant HD250098 Children's Dept \$253,000.00
 - We have our materials samples. We are wrapping up the design portion of the project and will be moving on to prepare bid documents.
 - IL State Historical Records Grant
 - Between \$500-\$5,000 to digitize local archives. Announced in June.
 - IL State Library Security Grant
 - Requesting \$25,000 to replace cameras that are at end of life. Announced in June
- Meetings
 - 5/28 Cook County Tax Coalition Meeting
 - 6/3 Studio GC Design Meeting
 - 6/4 SWAN Quarterly
 - 6/10 Cook County Board of Commissioners Hearing
 - 6/15 DCEO Grant Reporting Check In
- Programs / Marketing
 - Most popular adult programs have been "Adult Coloring" and "Essential Oil Diffuser Blends".
 - Guest Services processed 75 passports last month.
 - The Youth Services Dept made school visits (Roy, Scott, Westdale, Riley, Grant, and Whittier) to promote our summer reading program!
 - Our chickens received some press coverage in Neighbors Magazine.
- Personnel
 - Both Guest Services and the Children's departments have new hires. Lily has rejoined us as our new YS Summer Assistant, and GS has hired Karen Skylakos as their full time

Associate.



Acceptance of the librarian's report was approved on a motion by Biddle with a second by Gutierrez.
Roll Call Vote:

AYE: All
NAY: None
ABSENT: Glowinski

President Glowinski report: None

Vice President Cassidy-Hatchet report: None

UNFINISHED BUSINESS

None

NEW BUSINESS

- 1) Resolution 2026-02 transfer of funds from General Fund to Special Reserves

The Board approved Resolution 2026-02 to transfer funds from General Funds to Special Reserves on a motion by Gutierrez with a second from Elliott. Roll Call Vote:

AYE: All
NAY: None
ABSENT: Glowinski

- 2) Tentative Budget FY 2026-27

The Board discussed and reviewed the tentative budget and it was approved on a motion by Gutierrez with a second from Biddle. Roll Call Vote:

AYE: All

NAY: None
ABSENT: Glowinski

3) Tentative B&A

The Board discussed and reviewed the tentative B&A and it was approved on a motion from Aldinger with a second from Gutierrez. Roll Call Vote:

AYE: All
NAY: None
ABSENT: Glowinski

4) Announce B&A Hearing

The Board discussed dates for the B&A hearing and decided on August 20, 2026 at 6:00 p.m. This was approved on a motion from Elliott with a second from Biddle. Roll Call Vote:

AYE: All
NAY: None
ABSENT: Glowinski

5) .02% Main. Ordinance # 26-612

The Board discussed the .02% Main. Ordinance # 26-612 and it was approved on a motion from Elliott with a second from Gutierrez. Roll Call Vote:

AYE: All
NAY: None
ABSENT: Glowinski

6) Participate in the State Library's non-resident library card program for FY26-27 using the tax bill method

The Board discussed the State Library's non-resident library card program for FY26-27 and decided to use the Tax Bill Method. This was approved on a motion from Elliott with a second from Gutierrez. Roll Call Vote:

AYE: All
NAY: None
ABSENT: Glowinski

7) Schedule "Closed Session Minutes" Review

The Board discussed current and previous Closed Session Minutes and decided to leave ALL minutes closed. This was approved on a motion from Elliott with a second from Biddle. Roll Call Vote:

AYE: All
NAY: None
ABSENT: Glowinski

8) Set Secretary's Minutes Audit

The Board set the Secretary Minutes Audit for August 20, 2026 at 6:00 p.m. with Trustees Elliott and Aldinger serving as auditors. This was approved on a motion from Gutierrez with a second from Elliott.
Roll Call Vote:

AYE: All

NAY: None

ABSENT: Glowinski

9) Children's Department Finishes and Bid Timeline – The Director gave the Board information about the Children's Department renovations.

PUBLIC DISCUSSION

None

ADJOURNMENT

Having moved through the agenda, the meeting was adjourned at 7:07 p.m. by President Glowinski.

The next Board Meeting is scheduled for August 20, 2026, at 6:30 p.m.

Elizabeth Biddle, Secretary
