MINUTES OF THE REGULAR MEETING
OF THE
NORTHLAKE PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
MAY 21, 2026

The regular meeting of May 21, 2026, of the Northlake Public Library District Board of Trustees was called to order by President Glowinski at 6:30 p.m.

Present Board members: Glowinski, Cassidy-Hatchet, Biddle, Aldinger and Niemi.
Absent Board members: Gutierrez, and Elliott.

Also present were: Laura Bartnik, Director and Raleigh Ocampo, Asst. Director. Absent: Annette Ignoffo, Business Office Manager.

The Board approved the agenda with the change that the Executive Session was not needed on a motion by Biddle with a second by Cassidy-Hatchet. Roll Call Vote:

AYE: All
NAY: None
ABSENT: Gutierrez and Elliott

The Minutes of the Regular Board Meeting of April 16, 2026, with corrections were approved on a motion by Biddle with a second by Cassidy-Hatchet. Roll Call Vote:

AYE: All
NAY: None
ABSENT: Gutierrez and Elliott

The Library Fund Profit and Loss Report of April 30, 2026, was approved on a motion by Cassidy-Hatchet with a second by Aldinger. Roll Call Vote:

AYE: All
NAY: None
ABSENT: Gutierrez and Elliott

Acceptance of the Bills Paid Report for April - May 2026 was approved on a motion by Cassidy-Hatchet with a second by Niemi. Roll Call Vote:

AYE: All
NAY: None
ABSENT: Gutierrez and Elliott

Acceptance of the Bills Payable Report for May 21, 2026, was approved on a motion by Cassidy-Hatchet with a second by Niemi. Roll Call Vote:

AYE: All
NAY: None

ABSENT: Gutierrez and Elliott

Bills paid, April - May 2026: $29,765.31

Bills payable, May 21, 2026: $26,017.07

April-May 26 Director's Report submitted by Laura Bartnik -May 21, 2026

- Building:
  - Generator
    - CSI and Nicor completed the final gas pipe work on 5/18 we're now just waiting for a factory start-up date.
  - LL Program Room
    - Painting has been completed, new chairs have been ordered, and sound proofing panels have been installed.

- Grants
  - DCEO Grant HD250098 Children's Dept $253,000.00
    - We have our color palette and first renderings.
  - Dollar General Grant
    - Unfortunately, we did not get the grant for Tonie Boxes, we may use Per Capita Grant funds for these in the future.
  - IL State Historical Records Grant
    - Between $500-$5,000 to digitize local archives. Announced in June.
  - IL State Library Security Grant
    - Requesting $25,000 to replace cameras that are at end of life. Announced in June
  - District 77 Community Funding Request (DCEO)
    - Requested $390,860 to refresh bathrooms as well as add ADA drinking fountains.

- Meetings
  - 4/22 Studio GC Children's Design Meeting
  - 5/1 All Staff Inservice
  - 5/6 Studio GC Children's Design Meeting

- Programs / Marketing
  - 115 children attended Dia de los Niños.
  - 6 classroom visits from Westdale School and Roy School. The children were treated to a story time, a scavenger hunt and a library tour.
  - Our library chicks hatched!

- Personnel
  - Both Guest Services and the Children's departments will have new hires. YS has selected a Summer Assistant, and GS has selected a full time Associate.

Acceptance of the librarian's report was approved on a motion by Biddle with a second by Aldinger. Roll Call Vote:

AYE: All
NAY: None
ABSENT: Gutierrez and Elliott

President Glowinski report: None

Vice President Cassidy-Hatchet report: None

UNFINISHED BUSINESS

None

NEW BUSINESS

1) Approve Board Meeting Schedule for FY 2026-27

The Board approved the Meeting Schedule for FY 2026-27 on a motion by Cassidy-Hatchet with a second by Niemi. Roll Call Vote:

AYE: All
NAY: None
ABSENT: Gutierrez and Elliott

2) Children's Department Renderings – The Director presented the updated information from the architects for the children's department renovation.

3) Approve Board Reorganization

The Board briefly discussed reorganization and it was decided no changes would be made. This was approved on a motion by Cassidy-Hatchet with a second by Glowinski. Roll Call Vote:

AYE: All
NAY: None
ABSENT: Gutierrez and Elliott

4) Approve authorized check signers

The Board discussed and approved to keep the current check signers the same. This was approved on a motion by Biddle with a second from Cassidy-Hatchet.

AYE: All
NAY: None
ABSENT: Gutierrez and Elliott

5) Budget Preparations – The Director spoke about the budget for the upcoming fiscal year.

PUBLIC DISCUSSION

None

ADJOURNMENT

Having moved through the agenda, the meeting was adjourned at 7:05 p.m. by President Glowinski.

The next Board Meeting is scheduled for June 18, 2026, at 6:30 p.m.

Elizabeth Biddle, Secretary

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